

VACANCY ANNOUNCEMENT

HEAD OF PROJECT UNIT

FISHERIES AND AQUACULTURE



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Copenhagen, 22 June 2009

Post Title: Head of Project Unit - Full time position
Professional Area: Fisheries and Aquaculture, post-harvest aspects
Level: Senior Professional
Duration: One year (renewable) – starting at the latest 1 December 2009
Duty Station: Copenhagen, Denmark

Job Description:

The successful candidate for the post is expected to have demonstrated experience in the fisheries and aquaculture sector with a specific focus on post harvest aspects. The Head of Project Unit will be responsible for managing a team of around 3 people and ensuring that the Project Unit delivers expertise of the highest standard to its member countries and clients/partners.

EUROFISH project activities include organisation of training, workshops and conferences, executing studies and surveys, production of reports and other information material, as well as participation in project consortia (funded by the EU or other bodies).

The project activities are related to food safety (quality assurance, HACCP, traceability), trade and market issues, aquaculture or other industry topics.

The target countries for EUROFISH project activities are the member countries of EUROFISH and other countries in Central and Eastern Europe.

Tasks:

1. To organize the work of the Project Unit.
2. To oversee and participate in the implementation of EUROFISH projects.
3. To identify and attract project through international, regional and national tenders and through bilateral contacts.
4. To supervise the work of the project unit staff.
5. To report on project activities and results to EUROFISH Director and the Governing Council.
6. To represent EUROFISH at international fora.
7. To maintain and update information on EUROFISH project activities as well as contribute to the EUROFISH Magazine.
8. To participate in other duties in EUROFISH, as required.

Qualifications & Experience:

- University degree in Fisheries/Aquaculture, Economics, Business Administration, Marine Biology or a relevant subject;
- 5 years of relevant work experience, including international working experience;
- Proven track record of success in attracting new projects at the international level and of raising funds from different sources;
- Demonstrated leadership skills and strategic thinking;
- Excellent organizational skills, including the ability to plan and monitor the activities of the team, as well as inter-personal abilities, and proven report writing capability;

- Fluency in English (both written and oral). Demonstrable knowledge of other European languages is a distinct advantage;
- Good computer skills (MS Office applications, database, internet, e-mail communication).

EUROFISH offers:

Posting at the Senior Professional level at a monthly net salary on a scale starting at EUR 4821 plus allowances and a pension scheme. Salary will be adjusted on this scale to reflect the level of experience and qualifications. It is exempt from Danish income tax with annual seniority and cost of living increases.

Applications (detailed CV and accompanying letter) in English, should be sent by Friday 15 July 2009 by e-mail to: headofunit09@eurofish.dk

For further information you are welcome to contact Ms Aina Afanasjeva, Director, or Mr Gilles van de Walle, Head of Unit, on +45 333 777 55 or headofunit09@eurofish.dk

Receipt of applications will be confirmed, but only candidates short-listed for an interview will be contacted. Interviews will take place end August. Due to the many applications that we receive we kindly ask you not to contact us if you have not heard from us before end August.

All else being equal a candidate from a EUROFISH member country will be preferred.

EUROFISH is an intergovernmental organisation established in 2002, succeeding the UN Food and Agriculture Organisation's regional FAO Eastfish project. The mandate of EUROFISH is to assist the development of fisheries in Central and Eastern Europe focusing on trade and marketing, processing, and aquaculture. The Member Countries of EUROFISH are Albania, Bulgaria, Croatia, Denmark, Estonia, Italy, Latvia, Lithuania, Norway, Romania, Spain and Turkey. Please visit our website www.eurofish.dk for more information. EUROFISH offers a smoke-free and multicultural work environment.